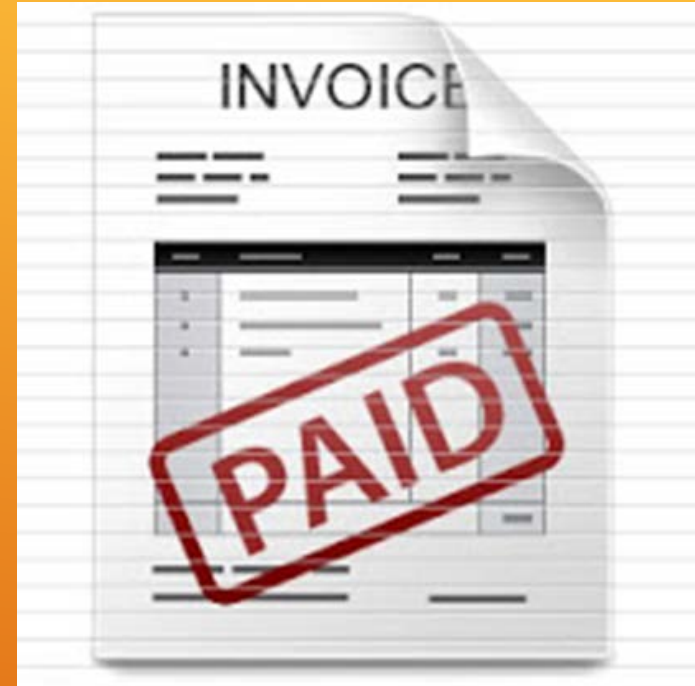


CLOSING DOWN THE CAMPAIGN?

Deadline for Next Steps: January 11, 2017

Pay all outstanding invoices and resolve outstanding debts and loans.

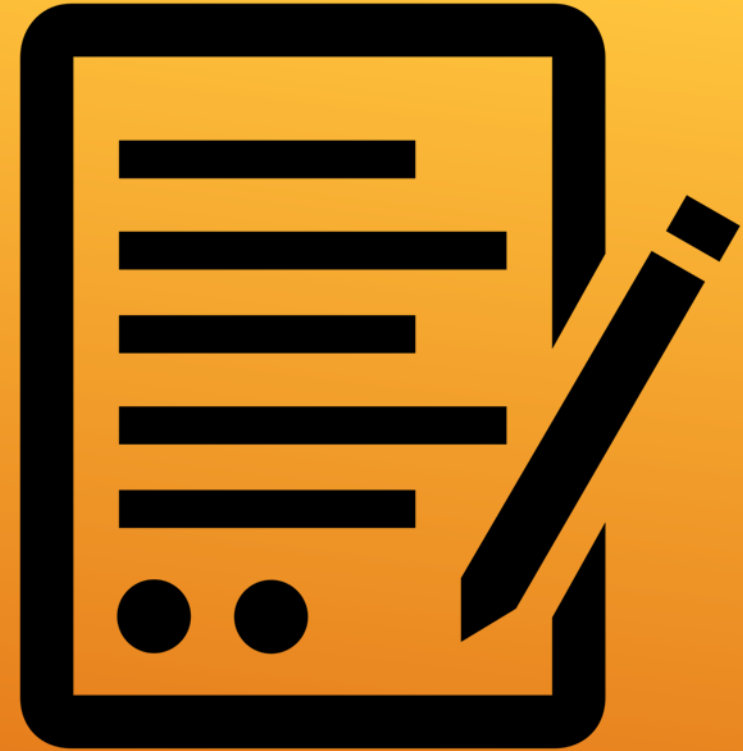
This includes paying any penalties that are not pending an appeal.



FIRST THINGS FIRST

File form CRO-3400
by January 11, 2017.

CANDIDATES
UNDER THE \$1,000
REPORTING THRESHOLD



- ▶ If all activity concludes by December 31, 2016, file Final Report and CRO-3400 by January 11, 2017.
- ▶ If activity will continue in 2017, file 4th Quarter Report by January 11, 2017. File Final Report and CRO-3400 once debts are paid and all funds are expended.



CANDIDATES FILING REPORTS

- ▶ Retain records for two years following the date of the election.
- ▶ Notify elections board if committee contact information changes.



RETAIN RECORDS

- ▶ Committee status will change to "Closed Pending."
- ▶ After elections board completes final audit, status will change to "Closed."



FINAL AUDIT