

Federal PAC Statement of Organization Addendum [CRO-4010]

Form Description

This form serves as a way to supply additional assistant treasurers or accounts for a Federal PAC Statement of Organization form (CRO-4000). Therefore, it should be attached to that form if filed when necessary.

List the page number information at the top of the form.

On the top right of the form are the amendment checkboxes that must be used to indicate if the information is an amendment to a previously filed form or if it is new. Although only changed information needs to be listed for amendments, the committee name and committee ID number are required in order to process the changes. These 2 fields cannot be amended. Furthermore, if the assistant treasurer's or financial institution's name changes, then the old name will have to be marked deleted and the new name and information will have to be added.

Line-by-Line Instructions

- LINE 1. Provide the complete name of the committee as it appears on CRO-4000.
- LINE 2. Provide the ID Number of the committee or fund. If the ID Number has not been assigned, this form should be accompanied by the **Statement of Organization (CRO-4000)** and this line left blank.
- LINE 3. Assistant Treasurer Information – List each assistant treasurer separately.
- Provide the first and last name of the assistant treasurer of the committee.
 - Provide the assistant treasurer's complete mailing address (including the city, state, and zip code).
 - Provide the telephone number of the assistant treasurer, including area code.
 - Provide the email address of the assistant treasurer.
- LINE 4. Account Information – List each account separately. The 2 checkboxes ("Add" and "Remove") are only used in amendments when a new account must be disclosed for this fund, or an old account removed.
- Provide the complete name of the financial institution providing this account.
 - Provide the purpose for which this account is used.
 - Provide the code that is used throughout this report on various forms in the "Account Number/Code" fields that links to this bank, depository, or credit account.
 - Provide the type of account (such as checking, savings, CD, money market, etc). If a credit card is specified, please list the type of card.
- CERTIFICATION– The treasurer (or candidate if a candidate committee) must certify the report by signing and dating this form.