

## Additional Committee Funds [CRO-2120]

### Form Description

This form allows a candidate or party committee to notify the Board of Elections that they have set up an additional fund allowed to them under Article 22A. These additional funds will be assigned a separate ID Number that will be used when disclosure reports for these funds are filed.

When a disclosure report is amended only include changed information and check "Yes" at the top of the page.

### Line-by-Line Instructions

- LINE 1. Provide the full name of the committee.
- LINE 2. Provide the date the fund was set up.
- LINE 3. Provide the ID Number of the committee. If this form is being filed with the **Statement of Organization** then the ID Number may not have been assigned yet and can be left blank.
- LINE 4. **Fund Information** – List each fund separately with all its information.
- a. Provide the name of the fund. For example, "John Doe Booster Fund".
  - b. If the fund is being set up, then this field will be left blank and will be assigned by the Campaign Finance Office of the appropriate Board of Elections. Otherwise, for an amended fund, enter the assigned ID Number.
  - c. Check the type that applies to this fund. Only certain types of committees can use certain funds. If you do not understand the type, you should contact the Board of Elections to determine if you should use this form.
  - d. Provide the full name of the person handling this fund. This individual must either be the treasurer or an assistant treasurer of the committee and the appropriate box should be checked. This person's information (other than their name) must be on the Statement of Organization (CRO-2100A-E) form or its Addendum form (CRO-2110) form.
  - e. List each account separately. The two checkboxes ("Add" and "Remove") are only used in amendments when a new account must be added or an old account removed for this fund.
    - i. Provide the full name of the financial institution providing this account. The **Statement of Organization Addendum** (CRO-2110) form can be used if more space is required.
    - ii. Provide the purpose for which this account is used. Most likely, it will be used solely for the fund.
    - iii. List the code that corresponds to the account for the committee. Remember to leave all account numbers off of the statements in order to preserve confidentiality. Use the codes provided on the **Certification of Financial Account Information** (CRO 3500) form. The committee must assign each bank account a different code.
    - iv. Provide the type of account (such as checking, savings, CD, money market, etc). If a credit card is specified, please list the type of card.
- CERTIFICATION– The treasurer (or candidate if a candidate committee) must certify the report by signing and dating this form.